

# **2 Minute Form**

**Trip Name: Westhaven Marina to Point Chevalier**

**Check-in Name and Phone:**

**Date:** **Branch:**

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| **Leaders** |  | | | |  | |
| **Cell Phone Number** |  | | | |  | |
| **VHF** Call Sign &/or Vessel Name |  | | | |  | |
| **Vehicle** make, model, registration, colour |  | |  | |  |  |
| **General Plan**  *Note: If plan changes, you must notify your Check-in person.* |  | | | | | |
| **Latest Time Off the Water** |  |  | | | TMP/ AMP used20 |  |
| **Tide/ Forecast Lake Level** | Low |  | | High | Other |  |
| **Communications Carried**21 |  | | | | | |
| **Communications** | We will be communicating as a group on VHF Channel \_\_\_\_\_ | | | | | |
| **Equipment Carried** |  | | | | | |
| **Trip Report**  (Use other side if more space required) |  | | | | | |

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| Activity | Westhaven to Pt Chevalier | Centre | Auckland | Location | | | Waitemata Harbour | | Difficulty1 | | | beginner | |
| Activity Description | Meet Westhaven Marina meet outside Yachting New Zealand, 86 Westhaven Drive. Launch from the floating jetty. Paddle under the Harbour Bridge and along to Point Chevalier. Return. | | | | Leader qualification req.2 | | Trip leader | |  | | |  | |
| Get in Location | Westhaven Marina | | | | Chart/ Map no.4 | | 532 | | Distance | | | 15km | |
| Get out Location | Westhaven Marina | | | | Coastguard Channel | | 80 | | Nowcasting | | | 21 | |
| Emergency get out 5 | Anywhere you can land | | | | Emergency / Coastguard Station | | Auckland | | Phone | | | \*500  09 303 4303 | |
| Drinking Water6 | No | | Toilets7 | | | At Pt Chevalier | | | |
| Emergency Response | Refer Emergency Response Booklet | | | |  |  | | Parking8 | | | Maybe | | | |
| Specific Equipment Required9 | Hi-viz clothing and flags – high traffic area. | | | | Working Communications equipment in this area10 | Cell phone  Sat phone | | | | Mountain Radio | | | PLB  VHF | |
| Other resources  and notes11 |  | | | | Weather Parameters12 | **Beginner:** no significant surf or swell, wind under 15 knots. **Intermediate:** surf or ocean swells less than 1.5 metres or wind under 25 knots. **Advanced:** any condition that’s suitable for the trip’s aims. | | | | | | | | |
| Previous incidents13 | | | | | | | | | | | | | |

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| **Safety Management**14 | | | | | | | | | | | | |
| Hazard | | Significant? | | Management Strategy15 | | | | Hazard | Significant? | Management Strategy15 | | |
| Cold Water | | Yes | | Carry spare dry clothes and shelter | | | | Deep Water | Yes | Correctly fit PFDs | | |
| Medical Conditions | | Yes | | 1. Leader has first aid qualification 2. Ask customers about medical conditions | | | | Bad Weather | Yes | Understand weather forecasts.  Have back up plans or pull out if necessary | | |
| Capsizing | | Yes | | * Correctly fit PFDs * Skills at performing rescues. | | | | Heat / Sun | Yes | * Protective Clothing (worn) * Sun Screen * Plenty of drinks * Sunglasses | | |
| Panic | | Yes | | Ensure conditions match level  of skills | | | | Obstacles | Ye s | Awareness of reefs, navigational hazards, nets | | |
| Parking | | no | | Parking restrictions have changed recently so take care where you park. On a recent trip several vehicles were towed for parking in a 3 hour spot - $200 fine- ouch. | | | | Other Vessels | Yes | * Understand the “rules of the sea” * “Be seen” – Have two of the following; flag, brightly coloured kayak, brightly coloured Pfd or hat. At night: an all round white light & a powerful torch. | | |
| Fishermen | | No | | There is a lot of fisherman along the wall just north of the bridge – go wide so you don’t get snagged - fishermen can get very cranky. | | | | Rough water | Yes | Water can get surprisingly rough under the Harbour Bridge – ensure that those going are capable of handling the conditions. | | |
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| Written up by: | Larraine Williams | | Approved By: | | Russell Williams | Signed: | RW | | Date: | 12 Mar. 14 | Review in: | 12 months from date of approval |



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| **Additional Information Sheet** (Optional) | | | | | | |
| Introduction (A general introduction) | |  | | | | |
| Description (A description of the tour – as if you were selling the idea to someone) | |  | | | | |
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| **Local Attractions** | | **Transport/ Local Operators** |  | | | |
|  | Contact details |  | Contact details | | | |
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| **Local Eateries** | |  |  | | | |
|  | Contact details |  |  | | | |
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| **Accommodation/ Campsite Locations** | | | **Facilities** | | | |
| Name |  | | Cabins |  | Fuel |  |
| Phone |  | | Showers |  | Power |  |
| E-mail |  | | Toilets |  | Water Access |  |
| Website |  | | Laundry |  | Pool |  |
| Physical Address |  | | Water |  | Fires Allowed |  |
| Other |  | | Supplies |  |  |  |
| **Other information** |  | |  |  |  |  |